



A3C Transportation Policy

effective 11.01.08

Goal:

Decrease green house gas emission associated with A3C and staff transportation while being healthier and more productive in the process.

Process and Policies:

- Assess A3C transportation habits.
- Reduce car miles/increase alternative modes of transportation with cycling and mass transit.
- Purchase or lease only a USGBC classified low emitting or fuel efficient vehicle.
- Offset Air Travel Emissions.

Needs:

- Staff commuter travel.
- Customers and visitors to A3C or events.
- Emergency transportation

- Provide incentives to all in the organization.
- Staff travel while at work.
- Management and purchase of company vehicles.

All Employees Free AATA Bus Pass— for AATA bus routes: <http://www.aata.org/>

Biking Indoor bike storage provided at the Huron St. Entrance. Shower Available.

Telecommute 1 day/week (see telecommuting policies)

Company Car Use A3C employees shall use a Company Car or ZIP Car for business use. Use of personal vehicles only be reimbursed if:
 Meeting is on the way to or from work and the company car is not available
 You have a child drop off or pick up
 Company or Zip Car is not available
 Prior approval from a Sr. Principal

Emergency Transportation

Any A3C employee is guaranteed an emergency ride to their car, home, child's school, hospital etc. in the event of an emergency. This can be through use of a company car, another A3C employee or paid taxi.

Salaried Employees \$90/month transportation allowance added to your salary

OR select one of the following options:

Car Pool 3 or more (do not need to be A3C employees) Paid Preferential Parking in Get Downtown program <https://mirideshare.org/en-US/>

Car Pool 2 or more A3C employees 60% of the year (3 days/week)
 Paid parking pass at Fourth and William parking structure (based on availability from DDA) and \$45/month each added to your salary

Drive a USGBC classified low emitting or fuel efficient vehicle (min. score 40) www.greencars.org
 \$125/month max toward a parking pass or permit for a surface based lot (based on availability from DDA). Annually adjusted by CPI.

Parking pass \$105/month max toward a parking pass or permit for a surface lot (based on availability from DDA) This amount will not increase over time.